

ATTENTION

You will be required to bring the following to **EVERY** appointment with our office:

1. All medications **IN THE BOTTLES**, including over-the-counter (OTC) medicines.
 - ***You can not be seen without all medications in their bottles. Lists are not acceptable.***
2. Insurance cards
3. Payment

Should you need to change or cancel your appointment date/time, kindly call our office 24hours before your appointment.

Thank you for your cooperation and for choosing *Collins Cardiology*.

I understand and agree to abide by the policies stated above.

Patient/responsible party signature

Date

*This document will be scanned into your permanent health record with Collins Cardiology

COLLINS CARDIOLOGY

1208 Ocilla Road, Douglas, GA 31533
T (912) 384-6276 ; F (912) 389-1618

APPOINTMENT TIME NOTICE:

This office has multiple providers with several scheduled appointments for various reasons. Therefore, patients are called back according to appointment reason and priority. Patients will see the doctor by their appointment time ONLY, NOT arrival time.

If you are fasting, our staff / nurses may be able to draw your blood so that you can have a snack / drink. This mostly applies to diabetics and elderly patients. However, you will still see the physician by your appointment time only, unless your condition warrants immediate attention.

Waiting time can take more than an hour, especially on days when emergencies or circumstances cannot be avoided.

We will continue to work harder to attend to your medical needs. Your patience and cooperation is greatly appreciated.

Acknowledged by:

Print name of patient

Signature of patient or Guardian